

SECTION 01 32 00
CONSTRUCTION PROGRESS DOCUMENTATION

PART 1 - GENERAL

1.01 CONSTRUCTION SCHEDULE FORMAT

- A. Utilize a construction scheduling software for development and updates.
- B. Outline the orderly progress of the Work as planned from the Notice to Proceed through Substantial Completion on the contractually required date.
- C. Categorize the Work by Phase (if applicable), major work area, and distinct trade or team, and divide into activities of one month or less duration.
- D. Provide an identifiable relationship to the Schedule of Values.
- E. Identify projected monthly progress, points of 50% completion and Substantial Completion, and other major milestones.
- F. Communicate the Construction Schedule in a bar chart, critical path, or other Designer approved format. Written communication is required as described below. Electronic communication in .pdf format shall be required as requested by the Owner or Designer.
- G. Identify clearly the Project, SBC No., and date of issuance or revision on each submitted Construction Schedule.

1.02 INITIAL CONSTRUCTION SCHEDULE

Before, and by separate transmittal from the second Application for Payment, submit by written transmittal to the Designer the initial version of the Construction Schedule.

1.03 UPDATED CONSTRUCTION SCHEDULE

- A. Submit by written transmittal to the Designer on a frequency not less than monthly. Do not combine this transmittal with the transmittal of an Application for Payment.
- B. Provide copies to the Owner and Designer at Progress Meetings.
- C. Format in a manner similar to the initial progress schedule and as follows:
 - 1. Indicate the initial schedule for the Work.
 - 2. Identify the actual progress through the period covered by the concurrent Application for Payment.
 - 3. Indicate the planned progress through Substantial Completion including extensions of time made by Change Order.
 - 4. If actual progress falls behind previous projections, indicate the recovery plan so that the Work will be completed on time.

1.04 SUBMITTALS SCHEDULE

- A. Submit in writing with the initial Construction Schedule.

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- B. Identify submittals to be made. Show date for submission and date by which Designer should respond, allowing sufficient time for review.
- C. Designer may require revision of the Submittals Schedule if times allotted for review are insufficient.
- D. Identify clearly the Project name and SBC No. and format in a manner similar to the initial Construction Schedule or make a part of the initial Construction Schedule.

END OF SECTION